

**Board/Consortium Meeting
CAREERSOURCE FLORIDA CROWN
October 10, 2017 – 2:00 PM
CareerSource Florida Crown Board Offices
Lake City, FL**

MINUTES

BOARD MEMBERS PRESENT: Todd Sampson, Board Chair; Perley Richardson, Jennie Reed, David Kraus, Lucy Smith, Yovancha Lewis-Brown, DVR; and Alonzo Philmore. Noah Walker, Vice Chair; Robert Coon (by phone).

GUESTS PRESENT: Nikki Warren, DVR; Steve Bullock, Brannon, Brown, Haley & Bullock, present by phone,

STAFF PRESENT: Robert Jones, Anna Mendoza, Roy Armstrong, Jeri Bohlscheid, Elizabeth Wetherington, Ronald Jones and Jeff Geering.

CALL TO ORDER: Chair Sampson called the meeting to order at 2:00 PM and it was noted that a quorum was present.

INVOCATION and PLEDGE OF ALLEGIANCE: Todd Sampson offered the invocation and led the Pledge.

APPROVAL OF MINUTES: The Minutes from the June 13, 2017 meeting were approved as presented by unanimous vote.

Motion by Perley Richardson to approve the Minutes of June 13, 2017. Second by Yovancha Lewis-Brown. Vote: Unanimous.

IDENTIFICATION OF CONFLICT OF INTEREST: None.

EXECUTIVE DIRECTOR'S REPORT:

Budget

Slides were presented reflecting the current approved budget for 2017-18 along with slides reflecting funds that were added/reduced since the last report. These slides showed the actual amount of the budget with no additional funding for the one-stop. The ED explained the Proposed Budget with Carryforward for 2017-18 detailing the amount of funds that we will receive.

Additional funding of \$29,074 through the Cooperative Outreach Program with Moore Communications was discussed. These are state funds for outreach and marketing tools to employers or customers. These funds are restricted and to be spent only with Moore Communication Group.

In addition to funding through the Cooperative Outreach Program, CSFC was awarded the Veterans' Performance Incentive, for a small region, in the amount of \$38,477. These funds are unrestricted and recorded as expended upon issuance.

Performance

Employer Services

CSFC coordinated 92 recruiting events from July 1st 2016 through June 30th 2017 with 1,549 attendees at the events. CSFC placed 1,343 job orders in the Lake City and Old Town one-stops with 15,383 job referrals and 1,907 job openings. There were a total of 854 job placements (762 in the Lake City One-Stop and 92 in the Old Town/Trenton One-Stop) along with 7,456 completed Wagner-Peyser applications.

Updates:

The WT Why Try program was extended to all four counties this year and was a huge success with the participants in each of the four counties. A total of 160 youth participated in the program which was an increase of approximately 100 participants over prior years.

For participating, each student received breakfast and lunch (with snacks) each day, a certificate of completion, a \$20 gas card and a check for \$100.

An update was given on the WIOA Adult Program stating we currently have 22 customers (13 RNs and 9 LPNs) enrolled in training through WIOA. It was noted that 25 of our customers graduated in the prior fiscal year which included 12 RNs, 10 LPNs and 3 PTAs with an employment rate at 100%.

The WIOA Youth Program was also reviewed noting 27 in-school youth graduated; 13 are attending college, 13 are presently employed and 1 entered the military. WIOA out-of-school youth had 18 graduates (with GED); 3 are attending college, 9 are presently employed, 3 are in job shadowing, 1 entered the military and 2 are currently looking.

Under the new WIOA rules, a one-stop operator is required to coordinate the service delivery of one-stop partners and service providers. To comply with this regulation CSFC retained the services of Dr. Ron Natale. Dr. Natale has completed his preliminary review of our One-Stops in both Lake City and Old Town and will be issuing his report soon.

Conclusion

Motion by David Kraus to approve the 2017-2018 budget. Second by Jennie Reed. Vote: Unanimous.

Other Business

Chair Sampson called for any other business. There being no other business before the Board, Chair Sampson called for motion to adjourn.

Motion by Alonzo Philmore to adjourn Board/Consortium meeting. Second by Perley Richardson. Vote: Unanimous.

The meeting adjourned at 3:00 PM.